

REPORT OF FINAL THESIS COMMITTEE MEETING

(To be Completed by the Student and the Thesis Supervisors(s))

Student Name: _____

Date of Meeting: _____

Thesis Supervisor(s): _____ **Present** **Absent**

_____ **Present** **Absent**

Thesis Committee Members*: _____ **Present** **Absent**

_____ **Present** **Absent**

_____ **Present** **Absent**

_____ **Present** **Absent**

*** If a Thesis Committee Member is from outside the Chemical Engineering Department, please include his/her address, email address, and phone number.**

Thesis Title: _____

Is the Final Thesis Committee Meeting Report satisfactory? ___Yes ___No

Were safety considerations adequately addressed at this meeting? ___Yes ___No

(Over, Please)

- Please *attach a brief statement* summarizing discussions during the meeting about your career goals and expectations after graduation.
- Please *attach a typed summary* of the comments and recommendations made by the Thesis Committee.
- Please *attach a copy* of the written Final Thesis Committee Meeting Report that you submitted to your Thesis Committee prior to this meeting. The report should *include a detailed outline of the research tasks that need to be completed to finish your PhD Thesis, including a date of graduation, as well as a list of manuscripts submitted, or to be submitted, for publication.*

Attendance at Scientific Conferences:

Since my last Thesis Committee Meeting, I have attended the following Scientific Conferences:

Student Signature: _____

Thesis Supervisor(s) Signature(s): _____

We concur with the overall evaluation reported above (satisfactory or unsatisfactory).

_____, Thesis Committee Member
 _____, Thesis Committee Member
 _____, Thesis Committee Member
 _____, Thesis Committee Member

Please return this form (*including attached materials*) to the Student Office, 66-366. The Student Office will maintain a copy of this form in the student's file. A copy of this form (*including attached summary and statement*) will be mailed to the student, the Thesis Supervisor(s), and the other members of the Thesis Committee.